



Permission and Authority Form

Please note: permissions granted on this form will stand for the duration of your child's time at Richmond Primary School. If you wish to change the permissions during this time, it will need to be in writing.

Please complete the permission and authority form to ensure your child has received consent for the following:

- Head lice checks
- Local excursions
- Photographs/videos/multimedia

Head lice Checks

Throughout your child's schooling, the school will be arranging head lice inspections of students. The management of head lice works best when all children are involved in our screening program. The school is aware that this can be a sensitive issue and is committed to maintaining student confidentiality and avoiding stigmatisation. The inspections of students will be conducted by a trained person approved by the principal.

Before any inspections are conducted, the person conducting the inspections will explain to all students what is being done and why and it will be emphasised to students that the presence of head lice in their hair does not mean that their hair is less clean or well-kept than anyone else's. It will be also pointed out that head lice can be itchy and annoying and if you know you have got them, you can do something about it.

The person conducting the inspections will check through each student's hair to see if any lice or eggs are present. Persons authorised by the school principal may also visually check your child's hair for the presence of head lice when it is suspected that head lice may be present. They do not physically touch the child's head during a visual check.

In cases where head lice are found, the person inspecting the student will inform the student's teacher and the principal. The school will make appropriate contact with the parents/guardians/carers.

Please note that health regulations require that where a child has head lice, that child should not return to school until appropriate treatment has commenced and an 'action taken' form returned to the school.

I grant permission for head lice checks for my child.

I do not grant permission for head lice checks for my child.

Local Excursions

Richmond Primary School may take students outside of school grounds to undertake educational activities in the local area. Information about such activities will be provided before the event. General permission is required to participate.

Please note: 'Local Excursions' are excursions to locations within walking distance of the school and do not involve 'Adventure Activities'.

I grant permission for my child to attend Local Excursions.

I do not grant permission for my child to attend Local Excursions.

Photographs/Videos/Multimedia

At RPS, we like to celebrate the efforts of our students. We seek permission from parents/guardians for the use of photographs/images of students in a variety of media including but not limited to: The RPS Chatter (newsletter), school website, RPS Yearbook and school social media (Facebook and Instagram). School activities may be filmed and used for educational and promotional purposes (e.g., student projects, etc). This footage may be distributed to other students/families in the school.

I grant permission for my child's photograph/video to be used in a variety of media that Richmond Primary School utilise.

I do not give permission for my child's photograph/video to be used in a variety of media that Richmond Primary School utilise.

Name of Student: _____ **Year Level** _____

By signing this form, I acknowledge that have read all the above information and have made an informed decision to provide/not provide consent for head lice checks, local excursions and photographs/videos/multimedia of my child being used.

Name of Parent/Guardian Signing the Permission and Authority Form:

Signature of Parent/Guardian:

Date: _____

Please indicate relationship to the student (e.g. parent/guardian/responsible person):
